

## Lesson 39: At Work

By Xandra

### 1. Dialogue

*First, repeat after your tutor. Then, practice each role.*

Sachi: Are you ready for the presentation?

Peter: I'm just finishing up the Power Point file and then I'm all set.

Sachi: You're going to need a screen projector for that, right?

Peter: I sure do. There'll be around 300 participants in the seminar.

A visual presentation is **crucial for** a big audience.

Sachi: I see. I've got to run. Is there anything else you need before I call it a day?

Peter: Well, since you asked, could you check if the office projector is working perfectly?

Sachi: Alright. Where is it?

Peter: It should be in the conference hall. Thanks, Sachi.

### 2. Today's Phrase

*First, repeat after your tutor. Then, make a few sentences using Today's phrase.*

1. Winning this contract is **crucial for** my promotion.
2. Computer expertise is **crucial for** an e-commerce business.
3. Hard work is a **crucial factor for** success.

\* crucial for ... /...に欠かせない (必要不可欠な)

### 3. Your Task

*You are organizing a big convention and you need to ask a company executive to be a speaker. Talk to this important person (=your tutor) and politely ask him/her to be a speaker. He/she will decline at first so you have to convince him/her that his/her speech will be an inspiration to the employees.*

### 4. Let's Talk

*What is your position in your workplace?*

*What are your job responsibilities?*

*What do you like about your workplace?*

*What would you like to improve in your workplace?*

### 5. Today's photo

*Describe the photo in your words as precisely as possible.*



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